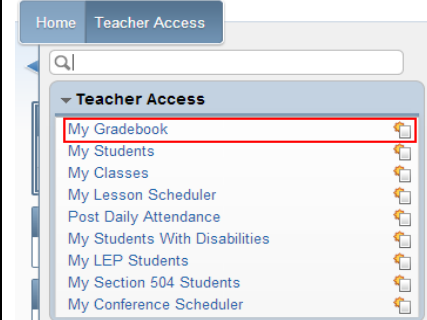


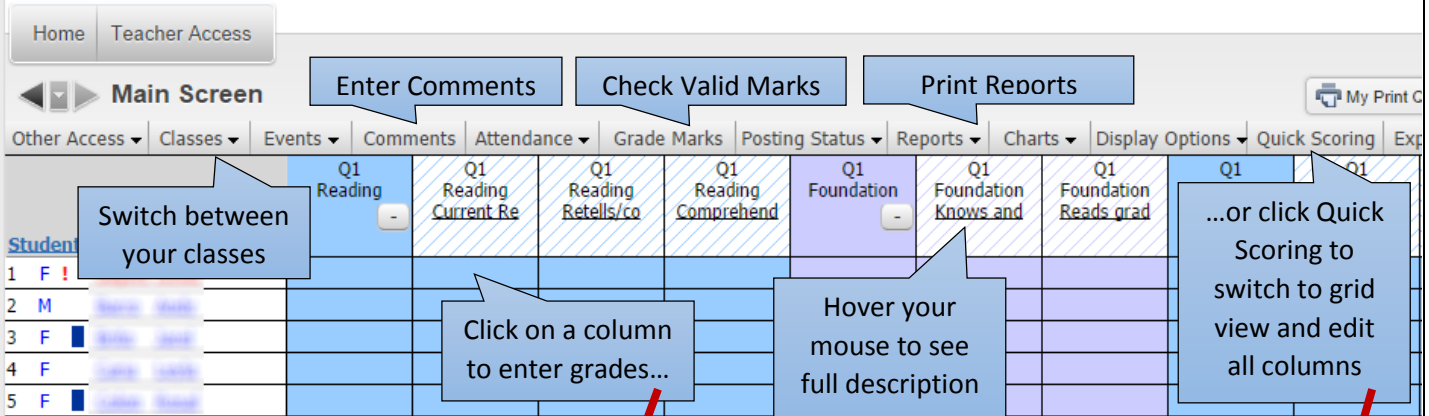
1. Login using your Windows Login and Password.



2. Click on Teacher Access > My Gradebook

Description	Link
Grade 4	Standards Gradebook
Math 4	Standards Gradebook
Reading 4	Standards Gradebook
Science 4	Standards Gradebook

3. Choose a class by clicking on Standards Gradebook (Note Grade # contains Technology and Work Habits while Reading # contains Reading, Writing, Language)



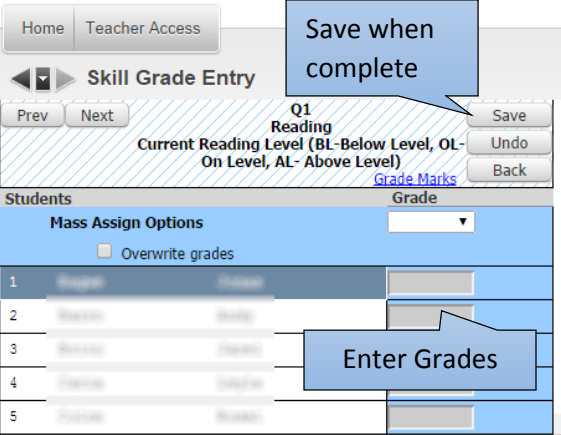
Enter Comments **Check Valid Marks** **Print Reports**

Other Access ▾ Classes ▾ Events ▾ Comments Attendance ▾ Grade Marks Posting Status ▾ Reports ▾ Charts ▾ Display Options ▾ Quick Scoring Exp

Q1 Reading Q1 Reading Current Re Q1 Reading Retells/co Q1 Reading Comprehend Q1 Foundation Q1 Foundation Knows and Q1 Foundation Reads grad

Student 1 F ! 2 M 3 F 4 F 5 F

Switch between your classes **Click on a column to enter grades...** **Hover your mouse to see full description** **...or click Quick Scoring to switch to grid view and edit all columns**



Home Teacher Access

Skill Grade Entry Save when complete

Prev Next Save Undo Back

Q1 Reading
Current Reading Level (BL-Below Level, OL-On Level, AL- Above Level)

Grade Marks

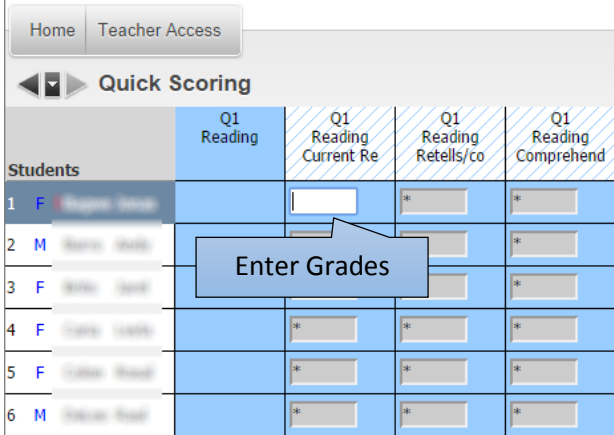
Students

Mass Assign Options
 Overwrite grades

1 2 3 4 5

Enter Grades

Method 1: Grade by Column - Check valid Grade Marks. Fill in a column or Mass Assign a grade.



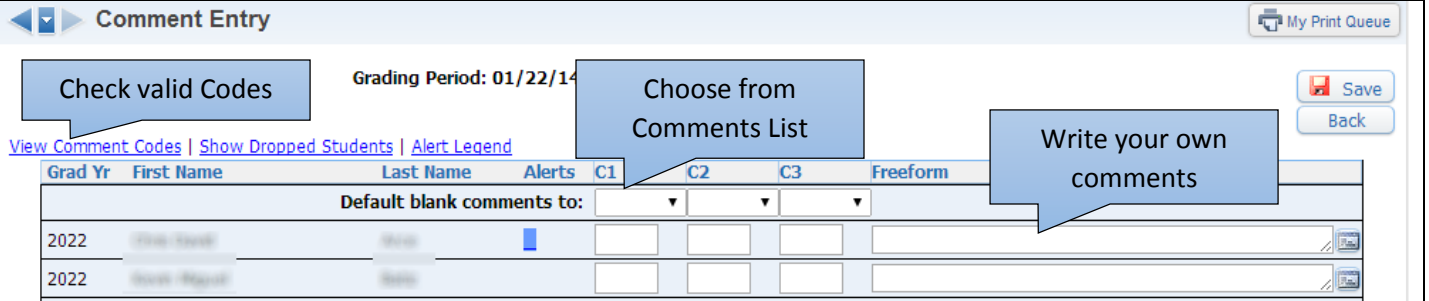
Home Teacher Access

Quick Scoring

Students	Q1 Reading	Q1 Reading Current Re	Q1 Reading Retells/co	Q1 Reading Comprehend
1 F		*	*	*
2 M		*	*	*
3 F		*	*	*
4 F		*	*	*
5 F		*	*	*
6 M		*	*	*

Enter Grades

Method 2: Quick Scoring - Enter all grades for a subject on one page. Save periodically or when complete



Home Teacher Access

Comment Entry My Print Queue

Check valid Codes Grading Period: 01/22/14 Choose from Comments List Write your own comments

View Comment Codes | Show Dropped Students | Alert Legend

Grad Yr	First Name	Last Name	Alerts	C1	C2	C3	Freeform
2022	John Smith	Smith					
2022	Jane Smith	Smith					

Default blank comments to: Save Back

Comments: Select from predefined comments and/or write your own. Save periodically or when complete